Add/Drop/Withdrawal (Graduate)

Emory & Henry College
(Please print clearly in dark ink, and complete all information)

For Course Information, Contact:
Neff Center for Teacher Education
Telephone 276-944-6218
FAX 276-944-6880
e-mail swilliams@ehc.edu

This schedule change is for:

☐ Fall ☐ Spring ☐ Summer 2 Class Starting Date: _____/_____/_____

Name _____ _____/____/_____
Last First MI Social Security Number

Student status: ☐ Degree Candidate _____
e-mail address

☐ Special Graduate (non-degree)

Note: Do not use this form for registration or pre-registration. This form is provided only for dropping or adding courses for students already registered in the term. If you are not registered, use the Graduate Course Registration Form.

I wish to **add** the listed course(s) or section(s) to my registration for the term indicated above:

Dept	#	Section	Course Title	Credit Hours
			Total Credit Hours:	

*Section number information: Your instructor or the course listing on the web page will provide the section number.

I wish to **drop** the listed course(s) or section(s) from my registration for the term indicated above:

Dept	#	Section	Course Title	Credit Hours
			Total Credit Hours:	

*Section number information: Your instructor or the course listing on the web page will provide the section number.

Reason for schedule change:_____

Note: You are responsible for notifying your advisor and your instructor of changes in registration. Please clear all changes with your advisor in advance in order to be sure that you are enrolled in courses that will help you advance toward your academic objective. Your graduation may be delayed if your drop required courses.

Student
Signature:_____ Date:_____

Return this form by Mail to: Registrar
Emory & Henry College
P. O. Box 947
Emory, VA 24327

or FAX to : 276-944-6884